

SPEAK LIKE YOU MEAN IT!

Power Presentation Skills



Prior Proper Preparation Prevents Poor Performance of the Person Putting on the Presentation.

When it comes to making a successful presentation, which is more important: what you say or how you say it? To win consistently, you must be masterful at both. Strong presentation skills can advance a career. Success as a true professional today means being able to design and deliver persuasive effective presentation.

In this program, participants will learn to conquer the podium and deliver presentation that get results from dynamic introduction, ice breaker to powerful closing. Participants will have an opportunity during this training to practice, practice and practice to refine their presentation skills.

Benefits of attending

- Increased Confidence
- Higher credibility

Learning Objectives

Tailor your presentation to your audience
Communicate with clarity and conviction
Face your audience with confidence, control and make the most of your natural speaking style
Learn how to project your voice and use pauses to dramatize your point
Conquer fear and negative stress
Use body language and nonverbal messages to add variety and clarity to presentations
Shape and organize your presentation to persuade listeners and get the response and results you want
Expertly handle difficult questions and situations
Make your performance skills, your sense of humour and your own personality work for you

BONUS

Your presentations will be recorded for playback and review. See for yourself what comes across to an audience. It's a great way to get instant feedback and helpful recommendations. This recording is yours to keep.

Contents

Plan a presentation
Prepare a presentation
Review
Use of AV aids
Body language
Q/A management
Attire
Presentation etiquettes / Norms
Sound system
Projection
Use of other media while presentation

Program Methodology



Throughout the workshop participants will apply what they have learned, hone their presentation skills, self-assess, receive feedbacks and update and deliver. All presentations will be recorded for playback and review, so they can see and evaluate, how they come across to an audience. It is a great way to get instant feedback and helpful recommendation.

Participants' presentations will be video recorded and instant feedback will be provided through replay. A 360 degree evaluation will be carried out by other participants.

Who should attend?

This course is recommended for anyone who needs to give presentations, speak in front of groups or sell ideas to others and has little or no presentation experience

Program Dynamics

Level	Basic
Duration:	2 days
Participants:	25 (Max)
Venue:	on-site
Pre-training assessment:	Yes
Post-training report:	Yes
Memory Video & clips:	Yes
Training certificates:	Yes

